

TOWN OF GREENBUSH

Thursday, May 8, 2025

6:00 PM to 8:00 PM

Greenbush Town Hall, N6644 Sugarbush Rd, Glenbeulah, WI 53023

Agenda:

1. Call Board of Review (BOR) to order and Meeting Recording Announcement
2. Roll Call.
3. Confirmation of appropriate BOR and Open Meetings Notices
4. Adjourn (to a future date as necessary)

For subsequent meeting:

5. Select Chairperson for BOR
6. Select a BOR Vice-Chairperson
7. Verify that at least one BOR member has met the annual mandatory training requirements.
8. Verify that the town has an ordinance for the confidentiality of income and expense information provided to the Assessor under state law (Wis. State section 70.47(7)(af)).
9. Review of new laws.

10. Filing and summary of Annual Assessment Report by Assessor's Office
Review the Assessor's level of assessment

11. Review the Assessment Roll and perform statutory duties.
 - a. Examine the roll
 - b. Correct description or calculation errors
 - c. Add omitted property, and
 - d. Eliminate double assessed property
9. Certify correction of all errors under state law
10. Verify that the open book changes are included in the assessment roll
11. Allow taxpayers to examine assessment data.
12. During the first two hours, consideration of:
 - a. Waivers of the required 48 notice of intent to file an objection where there is good cause,
 - b. Requests for waiver of the BOR hearing allowing property owner to appeal directly to circuit court.
 - c. Requests by telephone of submit a sworn written statement,
 - d. Subpoena requests
 - e. Act on any other legally allowed matters or required BOR matters.
13. Review Notices of Intent to File Objection
14. Proceed to hear objections, if any and if proper notice/waivers given, unless scheduled for another date.
15. Consider/act on scheduling additional BOR Date(s).
16. Adjourn (to a future date as necessary)

Jon J. Miller, Town of Greenbush Clerk/Treasurer
Posted on April 29, 2025

NOTICE

UPON REASONABLE NOTICE, EFFORTS WILL BE MADE TO ACCOMMODATE THE NEEDS OF DISABLED INDIVIDUALS THROUGH APPROPRIATE AIDS AND SERVICES. IF A PERSON WITH A DISABILITY REQUIRES THAT THE MEETING BE ACCESSIBLE OR THAT MATERIALS AT THE MEETING BE IN AN ACCESSIBLE FORMT. CALL THE GREENBUSH CLERK'S OFFICE AT 920-526-3115 AT LEAST 48 HOURS IN ADVANCE TO REQUEST ADEQUATE ACCOMODATIONS.

AFFIDAVIT OF POSTING

Town of Greenbush
Sheboygan County
State of Wisconsin

Now comes the undersigned Jon J. Miller, Clerk/Treasurer of the Town of Greenbush, being duly sworn on oath depose and says the following:

That on Tuesday, April 29, by 11:10 a.m. the undersigned did post the above

GREENBUSH TOWN HALL

U.S. POST OFFICE - GLENBEULAH

TOWN OF GREENBUSH WEBSITE

As required by law,
Dated this April 29, 2025

Jon J. Miller, Clerk/Treasurer

PUBLIC HOURS AT TOWN HALL are Tuesdays from 7:00 – 11:00 a.m. unless otherwise posted.
Please call 920-526-3115 to schedule an appointment if these hours are not convenient for you.

